



LEP – Sub Committee

Performance Committee

Private and Confidential: No

Date: 2nd September 2016

Membership and Terms of Reference of the Committee
(Appendix 'A' refers)

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Executive Summary

This report updates the Committee on decisions taken by the LEP Board on the 14th June 2016 in relation to the membership and Terms of Reference of the Performance Committee.

Recommendations

1. That the appointment of Edwin Booth and Mike Damms to the membership of the Committee is noted and
2. That the updated Terms of Reference for the Committee, as set out at Appendix 'A' to this report, is noted.

Background and Advice

At the meeting on the 14th June, 2016, the LEP Board received a report on governance matters together with updates on recent decisions taken by its Committees and where appropriate items which had been referred to the Board for decision.

When considering the report the Board was informed that since its last meeting Edwin Booth and Mike Damms had volunteered to fill two newly created vacancies on the Performance Committee. The Board subsequently approved both of the appointments.

At the same meeting Martin Kelly, the Director of Economic Development, presented a separate report to update the Board on some proposed minor alterations to the LEP Assurance Framework following its annual review, which included an updated Terms of Reference for the Performance Committee.

A copy of the revised Terms of Reference of the Committee, which includes the two



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appointments specified above, is attached as Appendix 'A'.